



REGULATION

Best poster award

Submission of scientific abstracts

16th Ibero-American Pain Conference (RIAD)

6th APED Congress - "*Movement for the Future*" – Lisbon – 2018

Important dates:

Deadline for submission of abstracts online: **September 1st, 2018**

Notification to authors of submission acceptance: **September 20th, 2018**

Poster submission in electronic format: **September 30th, 2018**

The RIAD (Ibero-American Pain Conference)/APED Congress (Portuguese Association for the Study of Pain) award is an initiative designed to award papers on pain prevention, teaching, education, treatment and management, written by professionals of the health area, presented in the form of Poster in electronic format.

Rules for submission of scientific abstracts:

The following rules must be scrupulously followed in the submission of scientific abstracts.

Failure to comply with these guidelines may cause submitted abstracts to be rejected.

Abstracts should be submitted online, via the Congress website:

<http://www.riad-aped-2018.com/>

Abstracts sent by email, post, fax or otherwise will not be accepted.

Abstracts can be submitted in Portuguese, Spanish or English. Authors are responsible for all errors.

Abstracts should not exceed 2500 characters and should be written in Arial font.

All abstracts of accepted posters will be published in the Book of Abstracts.

A maximum of four authors per abstract is accepted (speaker + 3 authors) with a relevant participation in the paper presented. The submission must indicate the full name of the first author, postal address, contact telephone number, e-mail address and identification of the home institution. All remaining authors will only be identified by name. It is assumed that all authors know and approve of the abstract submission. For the presentation of the abstract, the first author/speaker must be registered in the congress.

Submission of abstracts should indicate the category in which the paper is inserted:

- Category Clinical/similar studies.
- Category Clinical cases.

Papers presented previously in national or international conferences and/or published in scientific journals will not be accepted.

Scientific literature reviews based on a clinical case, other literature reviews, pilot studies or research projects will not be accepted.

Studies involving human subjects should be conducted according to European rules on ethics in human research. Explicit prior approval is required by a local review committee, ethics committee or similar, which will be proved if requested.

No studies involving animals shall be accepted.

All abstracts must include a declaration of conflict of interest. Submission and presentation must not be influenced by commercial interests.

Authors are responsible for obtaining authorizations due to the use of images.

Summary receipt information:

Receipt of the abstract will be confirmed by e-mail to the author responsible for the submission. You should check the confirmation receipt in your electronic mailbox (inbox or possibly spam box).

Award and Jury:

The Jury will consist of five elements designated by APED, who will be responsible for evaluating all unidentified papers, as well as deciding on the admission of originals and appointing winners.

The Jury will reject any abstract that does not fall within the scope of the Ibero-American Pain Conference/APED Congress (pain prevention, teaching, education, treatment and management).

The Jury will assign to the best poster:

- Category Clinical/similar studies: **a pecuniary prize of €500**
- Category Clinical cases: **a pecuniary prize of €300.**

The Jury may also award a Honorable Mention to other papers.

The award and its certificate will be delivered to the authors present at the Ceremony foreseen in the Ibero-American Pain Conference/APED Congress program. Authors who are absent will receive the certificate by email. The Jury may not award prizes if it judges and justifies that there is no reason to award any of the papers presented.

The jury is sovereign and its decisions are not subject to appeal.

Cases not covered by this regulation shall be handled by the Jury.

Review of abstracts for acceptance:

Abstracts received and complying with the submission rules will be reviewed by a minimum of two reviewers from among the Jury members, with authors' and home institution concealed.

Reviewers recommend acceptance or refusal to the Chairman, who will consider all opinions and make the final decision. The author responsible for the submission will be informed of the decision by email until **September 20th, 2018.**

Presentation at the Congress:

All papers will be presented on **October 12th, 2018**, as a poster in electronic format, presented on TV screen with resolution of 1920 by 1080 pixels. It should be sent as a PowerPoint file (Office 2010 or later versions) or as a PDF file.

It is recommended that the authors make the poster "fact sheet" available in A4 format to anyone who might be interested.

Selected posters will be discussed one by one with the Jury in a poster discussion session. The presentation will last for a maximum of 4 minutes, followed by 4 minutes of discussion.

Writing rules applicable to abstracts:

All posters must have the Congress logo in the header.

Category - Clinical/similar studies

Introduction and contextualization: indicate the relevance and purpose of the study; clearly indicate the hypothesis tested by the study.

Materials and methods: describe methods used. Standardized methods may be referred to by name only, but unusual or innovative methods or techniques should be specified. It should be apparent how the data were obtained. Indicate how the data were analyzed and which statistical tests were used.

Results and discussion: present the results clearly and succinctly. The discussion in the abstract should be brief and limited to the results obtained. Avoid speculation or extrapolation for results which were not obtained.

Conclusion(s): give a simple answer to the research question in the light of the results obtained. Further studies may be suggested for clarification. The conclusion should be supported by the actual results obtained.

References: up to three references can be included in the abstract, numbered according to their occurrence in the text. Simply state the first author, journal name, year of publication, volume and pages. Example: Turnheim K et al, Exp Gerontol 2003; 38:843-853

Acknowledgments (optional): any acknowledgments deemed appropriate may be included.

Category - Clinical cases

Clinical cases should be presented only if they present a case or approach that has not yet been published and contains important elements of originality or novelty.

Introduction/Context: describe the underlying clinical problem or issue. A summary statement about the originality or importance of the case should be included.

Clinical case: summarize all information gathered with a short history and with the relevant positive and negative findings, detailing the investigation, intervention and intervention results.

Discussion: support the importance of information. Explain the reason for reporting the case. Mention briefly the previously available information on the situation. Briefly state the message to be transmitted with the presentation of the case.

Learning points: these are basically the conclusions of the presentation of a clinical case and serve to summarize the rationale concerning the validity and importance of the presentation of the case.

References: up to three references can be included in the abstract, numbered according to their occurrence in the text. Simply state the first author, journal name, year of publication, volume and pages. Example: Turnheim K et al, Exp Gerontol 2003; 38:843-853

If you have any questions, please feel free to contact the Congress Secretariat.